

The Beginning of a New Tradition  
Preparing for  
the Next 50 Years



## 2024 Fall Semester Graduate school Admission Guide for International Students



2024. 3.



국립 공주대학교  
Kongju National University

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## 1

## Application Timeline

Classification	Date and Time	Remarks
Application	2024. Apr. 3rd.(Wed.) 09:00 ~ Apr. 25th.(Thu.) 18:00	On-line application: <b>Jinhakapply</b> ( <a href="http://www.jinhakapply.com">http://www.jinhakapply.com</a> )
Document submission	2024. Apr. 3rd.(Wed.) 09:00 ~ May. 29th.(Wed.) 18:00	After completion of the on-line application, required documents must be submitted by either express mail delivery service(airmail, domestic) or in person ※ Address: <b>Office of International Affairs, Sejong Community Edu-Culture Center office 207, Kongju National University, 56 Gongjudaehak-ro, Gongju-si, Chungcheongnam-do (Zip code: 32588)</b>
Assessment by Graduate course departments	2024. Jun. 10th.(Mon.) ~ Jun. 14th.(Fri.)	Each department of graduate school will evaluate the applicant's aptitude for their major area and scholastic ability by conducting <b>document screening</b> (Research plan, Self Introduction, etc.)
Notification of Successful Candidates	2024. Jun. 28th.(Fri.)	Kongju National University International Affairs Homepage( <a href="https://oia.kongju.ac.kr">https://oia.kongju.ac.kr</a> ) ※ No individual notifications
Registration for Successful Candidates	2024. in July	Kongju National University International Affairs Homepage ( <a href="https://oia.kongju.ac.kr">https://oia.kongju.ac.kr</a> ) ※ Check out a bill for tuition fee payment ※ Certificate of Admission will be issued after the period of registration

## 2

## Volume &amp; Unit of Admission

## 1. Volume of Admission: Less than 30% of volume of each campus(Gongju, Cheonan, Yesan)

- 1) Master's course: 122 students(Gongju 69 students, Cheonan 34 students, Yesan 19 students)
- 2) Doctor's course: 50 students(Gongju 34 students, Cheonan 10 students, Yesan 6 students)

## 2. Unit of Admission

Field		Master's	Doctor's
		2024	2024
		Department of	Department of
Gongju	Humanities and social sciences	Korean Language and Literature	Korean Language and Literature
		English Education	English Education
		English Language and Literature	English Language and Literature
		Education	Education
		History	History
		Geography	Geography
		Business and Administration	Business and Administration
			Sino-Korean Education
			Chinese Language and Literature
		Finance and International Trade	Finance and International Trade

			Social Studies Education
		Social Welfare	Social Welfare
		Electronic Commerce	Electronic Commerce
		History Education	History Education
		Geography Education	Geography Education
		Law	Law
			Korean Education
			Library and Information Science Education
		Ethics Education	
	Natural sciences	Applied Mathematics	Applied Mathematics
		Physics	Physics
		Chemistry	Chemistry
		Biological Sciences	Biological Sciences
		Geo-Environmental Science	Geo-Environmental Science
		Atmospheric Science	Atmospheric Science
		Cultural Heritage Conservation Science	Cultural Heritage Conservation Science
		Fashion Design & Merchandising	
		Computer Science	Computer Education
		Physics Education	Physics Education
		Biology Education	Biology Education
		Earth Science Education	Earth Science Education
		Chemistry Education	
		Nursing Science	Nursing Science
		Health Administration	Health Administration
		Emergency Medical Service	Emergency Medical Service
		Medical Information	

Field		Master's	Doctor's
		2024	2024
		Department of	Department of
Gongju	Engineering	Game Design	Game Design
	Arts and physical education	Physical Training	Physical Education
		Music Education	
		Fine Arts	
		Life Sport	
		Crafts Design	Crafts Design
		Cartoon and Animation	Cartoon and Animation
		Visual Studies	
		Ceramic Integrated Design	Ceramic Integrated Design
	Cooperative course	Culture & Arts Contents	
		Smart Medical Wellness Tourism	
		Convergence Science	Convergence Science
		Oriental Science	Oriental Science
		Korean Language Education	
		Tourism Management	Tourism Management
		International Study and Global Policy	International Study and Global Policy

		International Tourism & Korean-English Interpretation and Translation Convergence	
		Social Enterprise Management	
		AI based Convergence Education	AI based Convergence Education
Yesan	Humanities and social sciences	Community Development	Community Development
		Real Estate	Real Estate
	Natural sciences	Landscape Architecture	
		Plant Resources	Plant Resources
		Animal Resources Science	Animal Resources Science
		Horticulture	Horticulture
		Forest Science	Forest Science
		Food and Nutrition	
		Companion and Laboratory Animal Science	
		Food Service Management & Nutrition	
	Engineering	Food Science and Technology	Food Science and Technology
		Agricultural Engineering	Agricultural Engineering
	Cooperative course	Agricultural Life Science Biosystem program	Agricultural Life Science Biosystem program
		Applied Biotechnology	Applied Biotechnology
Cheonan	Engineering	Information and Communication Engineering	Information and Communication Engineering
		Mechanical Engineering	Mechanical Engineering
		Civil and Environmental Engineering	Civil and Environmental Engineering
		Urban System Convergence Engineering	Urban System Convergence Engineering
		Chemical Engineering	Chemical Engineering
		Advanced Material Engineering	Advanced Material Engineering
		Architecture	Architecture
		Architecture Engineering	Architecture Engineering
		Computer Engineering	Computer Engineering
		Computer Software	
		Electrical, Electronic and Control Engineering	Electrical, Electronic and Control Engineering
		Environmental Engineering	Environmental Engineering
		Industrial System Engineering	Industrial System Engineering
		Optical Engineering	
		Artificial Intelligence	
	Cooperative Course	Energy Systems Engineering	Energy Systems Engineering
		Future Convergence Engineering	Future Convergence Engineering
		Optical, Metalmold Engineering	Optical, Metalmold Engineering

### 3 Eligibility of Applicants

#### 1. Eligibility of Applicants: Applicants who meets all of the following qualifications

##### 1) Nationality: Both an applicant and the applicant's parents should be non-Korean nationals

- ※ Nationality criterion is evidenced only if applicants and both of his parents acquire non-Korean nationals on the period before the applicant begins the curriculum corresponding to educational program of Korean high school
- ※ Dual citizenship including Korean nationality and non citizenship holders are NOT eligible

##### 2) Language Proficiency: Applicants who meets one of the following standards

- ① Level 3 or higher holder on TOPIK (within Expiry date)
- ② Those who completed Korean Language course(level 3) in the university in Korea
- ③ Those who hold at least one of the certified English scores specified in the list below.

Test	Language	Minimum score(or level)
TOEFL(iBT)	English	71
TOEFL(CBT)	English	197
TOEFL(PBT)	English	530
IELTS	English	5.5
New TEPS	English	326
CEFR	English	B2
TOEIC	English	700

※ The official language score must be within the valid period as of the deadline for application

- ④ Those who passed the Korean language proficiency test conducted by the Institute of International Language Education of Kongju National University
- ⑤ Those who completed the Korea Immigration & integration program level 3 or higher
- ⑥ Those who completed intermediate1 or higher at the King Sejong Institute(Sejong hakdang)'s Korean language program
- ⑦ In case mother tongue or official language of applicant's country is English, language proficiency requirements are exempted.

#### ※ The departments below must meet the language proficiency standards of each department

- **Dept. of Business and Administration / Social Studies Education / Fine Arts / International Study and Global Policy / Architecture / Industrial System Engineering**  
: Level 3 or higher holder on TOPIK(Test of Proficiency in Korean) at the National Institute for International Education
- **Dept. of History Education / Earth Science Education / Social Welfare / Food and Nutrition**  
: Must satisfy both ① and ②
  - ① TOEFL (PBT 530, CBT 197, iBT 71) or IELTS (5.5) or CEFR (B2) or TOEIC(700) or NEW TEPS (326) or higher
  - ② Level 3 or higher holder on TOPIK(Test of Proficiency in Korean) or a person who completed a regular Korean language course of level 3 or higher at a Korean language education institute affiliated with a Korean university in Korea
- **Dept. of Civil and Environmental Engineering / Urban System Convergence Engineering**  
: Must meet one of the following standards
  - TOEFL (PBT 530, CBT 197, iBT 71) or IELTS (5.5) or CEFR (B2) or TOEIC(700) or NEW TEPS (326) or higher

### 3) Educational Background

- Master's course: A person who has obtained a bachelor's degree from a regular four-year course university in Korea or abroad  
(including those scheduled to acquire it by the end of August 2024)
- Doctor's course: A person who has obtained a master's degree from a regular graduate school in Korea or abroad  
(including those scheduled to acquire it by the end of August 2024)

## 2. Precautions for Eligibility of Applicants

- Applicants can apply for the graduate course regardless of the applicant's major in the lower course, but if they are not the same major, they must complete the course designated by the department after admission (Master's and Doctorate course: within 12 credits)
- All applicants cannot double apply for the graduate course(including dual apply between campuses)
- Those who are expected to earn a bachelor's degree or master's degree are only eligible for the degree by August 2024.
  - ※ Certificate of Degree acquisition must be submitted additionally by 2024. August. 27th.(Tue)

## 4 Screening method and application Fee

### 1. Screening method: examining the applicant's documents

- By examining the applicant's documents such as research plan and self-introduction, the department evaluate the applicant's aptitude for their major area and scholastic ability to meet if he/she is qualified.
- The department conducts document screening only for those eligible for application.

### 2. Principle of assessment

- The department reviews and selects within the number of people allocated for each recruitment unit.
- Detailed matters concerning the allocation of personnel by recruitment unit and the principles of assessment, etc. shall be determined by the Graduate Committee.

### 3. Application fee: 30,000 KRW

- Pay the application fee by account transfer or card payment when online applying.
  - ※ The application will not be accepted until it is paid.
  - ※ Sender's name must be same with Applicant's name.(IMPORTANT)



## 1. Required Documents

documents	Master's	Doctor's	Required Documents	remarks
① Check List	○	○	Fill out and print it for submission.	[Form1]
② Application form	○	○	Fill out and print it for submission Submit with a photo(3.5cm*4.5cm, white background)	[Form2]
③ Research Plan	○	○	Submit a Research Plan	[Form3]
④ Self Introduction	○	○	Submit a Self Introduction	[Form4]
⑤ Language proficiency certificate*	○	○	- An authorized language proficiency certificate <b>*submit a language proficiency certificate within expiration date</b> · Submit a report card of TOPIK(Level 3 or higher) or TOEFL(PBT 530, CBT 197, iBT 71) or IELTS (5.5) or CEFR (B2) or TOEIC (700) or NEW TEPS (326) or higher - Certificate of completion(scheduled) of level 3 or higher in Korean language course in the university in Korea and transcripts(Relevant Applicants) - Certificate of Acceptance of the Korean Language Proficiency Test at KNU(Relevant Applicants) - Immigration & integration Program Certificate or Certificate of completion of King Sejong Institute(Sejong hakdang) (Relevant Applicants)	
⑥ Master's course application: Bachelor's degree (scheduled) certificates and transcripts	○	-	Submit both certificate of graduation and transcript.	
Doctoral course application: Master's degree (scheduled) certificate and transcript	-	○	Confirmation document of Apostille or consular confirmation should be included.  <b>*Applicants who graduated an institute in Korea, don't need to submit the Apostille or consular confirmation.</b>	
⑦ Proof of nationality and family relations	○	○	Submit original document that can prove the nationality of the applicant and parent, the relationship between the applicant and the parent <b>*Document with other foreign language(except English), must be translated &amp; notarized.</b>	
⑧ A copy of passport	○	○	Submit a copy of valid passport	
⑨ A documents for proof of financial ability	○	○	Submit original Proof of Bank Balance certificate at the bank in Korea or abroad(more than KRW 1600만원 or USD 13,000) <b>*KNU language students who has completed the courses offered by the 'Institute of International Language Education' or 'Institution of Korean Culture' will burden more than KRW 800만원 or 6,500USD</b>	with [Form5]
⑩ A copy of the alien registration card	△	△	Submit the front and back copies(only for those who are currently residing in Korea)	Relevant Applicants

**[Precautions for Document submission]**

- If the original document is not in Korean or English, it must be notarized in Korean or English
- Excluded (failed) from the assessment if you do not submit your documents within the deadline
- If the contents of the submitted documents are found to be false, or if it is found to have been accepted or admitted in a dishonest way, etc., the acceptance and admission shall be canceled, and the tuition paid shall not be refunded.



- All applicants must comply with the request for additional documents, etc. required for the review.
- We do not return the submitted documents.
- Applicants who have submitted certificates of completion scheduled of Korean language education institutions, must submit the certificate of completion by 2024. Jun. 21st(Fri.) a week before the announcement of the successful candidate, and if not submitted, he/she will be rejected.

**\* Those who apply to the department below must submit an authorized language proficiency certificate**

- **Dept. of Business and Administration / Social Studies Education / Fine Arts / International Study and Global Policy / Architecture / Industrial System Engineering**  
: A report card of official TOPIK(Level 3 or higher)
- **Dept. of History Education / Earth Science Education / Social Welfare / Food and Nutrition : **Must satisfy both ① and ②****
  - ① A report card of TOEFL(PBT 530, CBT 197, iBT 71) or IELTS (5.5) or CEFR (B2) or TOEIC (700) or NEW TEPS (326) or higher
  - ② A report card of official TOPIK(Level 3 or higher)  
or certificate of completion (scheduled) and transcript of a regular Korean language course(Level 3 or higher) at the Korean Language Institute affiliated with the Korean National University
- **Dept. of Civil and Environmental Engineering / Urban System Convergence Engineering**  
: A report card of TOEFL(PBT 530, CBT 197, iBT 71) or IELTS (5.5) or CEFR (B2) or TOEIC (700) or NEW TEPS (326) or higher

## 2. Academic Certification documentation guide

- **All Applicants: Certificates of graduation and transcript(apostilled or consular confirmed)**
  - Those who are expected to graduate(completion) must submit the original graduation(completion) certificate by 2024. Aug. 27th.(Tue.) after final acceptance
  - ※ For a certificate of apostille(or consular confirmation), photocopied documents cannot be allowed.
  - ※ Copy version of certificate of graduation and transcript(after notarization process) are allowed only if a certificate of apostille(or consular confirmation) is original document.
  - ※ The apostille (or consular confirmation) certificate of graduation and transcript must be issued within three months. (For foreign students staying in Korea, one more copy of the apostille(or consular confirmation) certificate of graduation and transcript that have not expired upon visa change after the final pass will be prepared.)
  - ※ If you graduated the institute in Korea, there is no need for apostille or consular confirmation.
  - ※ In the case of applicants from the University of Myanmar, consular confirmation documents on the final educational background (graduation and transcript) may be submitted by the deadline separately determined by this university after admission in consideration of the situation in the country concerned.

Apostille Convention Countries	Submit the academic certificate of apostille confirmed and certificate of apostille - Issuing institute: an institute designated by applicant's government ※ For information regarding Apostille, please refer to the web-site below : <a href="https://www.hcch.net/en/instruments/specialised-sections/apostille">https://www.hcch.net/en/instruments/specialised-sections/apostille</a>
Non-Apostille Convention Countries	Submit the academic certificate of consular confirmed and certificate of consular confirmation - Issuing institute: Embassy of Rep. of Korea in applicant's country or applicant's country's embassy in Korea

※ **China:** Submit verification document which is issued by China Higher education Student Information(CHSI), China's education ministry

Classification		Proof	Required documents (Only Admittable Documents)
Admission of new students	Master's course	Graduation of Bachelor's course	※ Level of education: more than bachelor's degree - (Verification of Graduation) CHSI(學信网) or CDGDC(學位网)
	Doctoral course	Graduation of Master's course	

※ If Chinese applicant was graduated from vocational high school, arts high school or international high school, the applicant should attach a copy of official business registration document(consular confirmation from Korean Embassy is essential). Applicants can choose one document between two options.

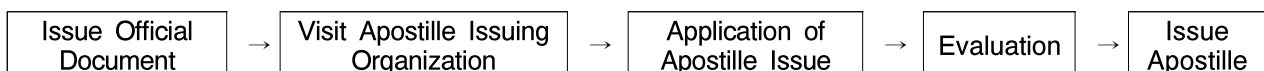
- ① Certificate of graduation made by the school (China Education gov office\* and Korean Embassy should confirm)
  - ② Graduation certificate issued by China Education gov office\* (Korean Embassy should confirm)
- \* China Education gov office: China local education office(education department of each city in China) or Government department that approve foundation of the school.

※ Samples: Certificate of Apostille, Certificate of consular confirmation, Verification Report of Higher Educaion(CHSI)

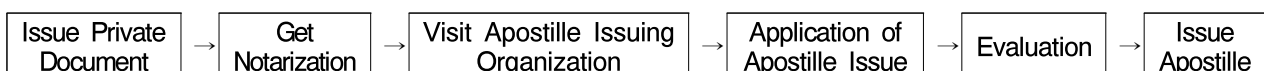
Certificate of Apostille	Certificate of consular confirmation	Verification Report of Higher Educaion(CHSI)
		

### < Procedure for the issuance of apostille >

- Official Document (Issued by National, Public Institution)



- Private Document (Issued by Private Institution)



\* In case of a private document, there may be some difference according to the national notary and attorney's law, but usually the apostille can be checked by submitting it after receiving a notary notice from the country

< List of Apostille Convention Countries >

Region	Country
Asia, Oceania (24)	New Zealand, Niue, Marshall Is., Mongolia, Vanuatu, Bahrain, Brunei Darussalam, Samoa, Armenia, Oman, Uzbekistan, Israel, India, Japan, China, Kazakhstan, Cook Islands, Kyrgyzstan, Tajikistan, Tonga, Fiji, Republic of Korea, Australia, Philippines
Europe (48)	Greece, Netherlands, Norway, Denmark, Germany, Latvia, Russia, Romania, Luxembourg, Lithuania, Liechtenstein, Macedonia, Monaco, Montenegro, Moldova, Malta, Belgium, Belarus, Bosnia and Herzegovina, Bulgaria, San Marino, Serbia, Sweden, Switzerland, Spain, Slovakia, Slovenia, Iceland, Ireland, Azerbaijan, Andorra, Albania, Estonia, United Kingdom, Austria, Ukraine, Italy, Georgia, Czech Republic, Kosovo, Croatia, Cyprus, Turkey, Portugal, Poland, France, Finland, Hungary
North America (1) Latin America (30)	United States of America, Grenada, Nicaragua, Commonwealth of Dominica, Dominican Republic, Mexico, Barbados, Bahamas, Bolivarian Republic of Venezuela, Belize, Brazil, Saint Lucia, Saint Vincent and the Grenadines, Saint Kitts and Nevis, Republic of Suriname, Argentina, Antigua and Barbuda, Ecuador, El Salvador, Honduras, Uruguay, Costa Rica, Colombia, Trinidad and Tobago, Panama, Paraguay, Peru, Bolivia, Chile, Guatemala, Guyana
Africa (14)	Namibia, Republic of South Africa, Liberia, Lesotho, Malawi, Morocco, Mauritius, Botswana, Burundi, Sao Tome and Principe, Seychelles, Swaziland, Cape Verde, Tunisia

### 3. Proof of nationality and family relations documentation guide

- **All Applicants: The original document that can prove the nationality of the applicant and parent, the relationship between the applicant and the parent**
  - If the original document is not in Korean or English, must be accompanied by a notarized Korean or English translation
    - ※ If the original document is written in Korean or English, submit only the original document.
    - ※ Documents notarized within 1 year from the date of submission are valid.
    - ※ For photocopied documents, it'll be allowed only if a certificate of notarization is original.
  - In case of death or divorce of parents, submit additional death or divorce certificate

China	Original family registration card 'hukoubu' (submit original notarization of translated if it is a copy) and copies of resident card(including parents) ※ Chinese nationals whose family register is separated from their parents must submit parent-child relationship certificate notarized by and translated in Korean or English
All country except China	The original document that can prove the nationality of the applicant and parent, the relationship between the applicant and the parent

< Examples of Family Relations Certificate >

**China:** Hukoubu or Family Relation Certificate / **Philippines:** Family Census /  
**Indonesia:** KARTU KELUARGA / **Bangladesh:** Family Certificate /  
**Vietnam:** So Ho Khau OR Giay khai sinh / **Mongolia:** Certificate of Family Relations / **Pakistan:** Family Certificate /  
**Sri Lanka:** Family Relation certificate / **Myanmar:** Family Relation Certificate / **Nepal:** Family Relation Certificate /  
**Kyrgyzstan · Kazakhstan · Uzbekistan · Ukraine · Thailand:** Birth Certificate /

#### 4. proof of financial ability documentation guide

- All Applicants: Submit Bank Balance certificate(original) at the bank in Korea or abroad (more than KRW 1600만원 or USD 13,000)
  - KNU language students who has completed the courses offered by the 'Institute of International Language Education' or 'Institution of Korean Culture' will burden more than KRW 800만원 or 6,500USD
  - ※ The certificate of deposit balance is issued **within 30 days** of the submission date. If there is an expiration date, it shall be recognized by the expiration date(However, the date of issue shall within 6 months)
  - ※ **Except Bank Balance certificate, other documents such as transaction record, captured image in mobile banking app, etc are not allowed as a proof of financial ability.**
  - ※ **Proof of financial ability should be a certificate of bank balance of an applicant or his/her parents(brother/sister will be allowed to replace the applicant's parents only if applicant's parents were passed away.)**
  - ※ **In case an applicant will be supported for scholarship(tuition and living expenses) from University, Embassy, or religious group, certificate of scholarship can be a replacement of proof of financial ability.**
  - ※ **If expected advisor professor guarantee the applicant's financial ability, the number of guaranteed student is limited to one person.(Additional financial guarantee will be available only after prior guaranteed student go out of Korea, or advisor professor decide to cancel guarantee of prior guaranteed student)**

① Case: Guarantor is the applicant his/herself.	- Affidavit of Financial Support [Form 5] - Applicant's Bank balance certificate
② Case: The financial guarantor is his/her parent.	- Affidavit of Financial Support [Form 5] - Parent's Bank balance certificate
③ If the financial guarantor is a professor of the department	- Affidavit of Financial Support [Form 5] - A copy of Employment Certificate of the professor - Professor's Bank balance certificate - In case the professor should retract former warrantee, please contact KNU office of international affairs.
④ If the applicants are financially supported from scholarship program.	Certificate of Appointment for Scholarship of the Organization ※ The total scholarship amount must be equivalent to KRW 1600만원 or USD 13,000, and if less than, the applicant must submit additional financial competency documentation (one of ① or ②)

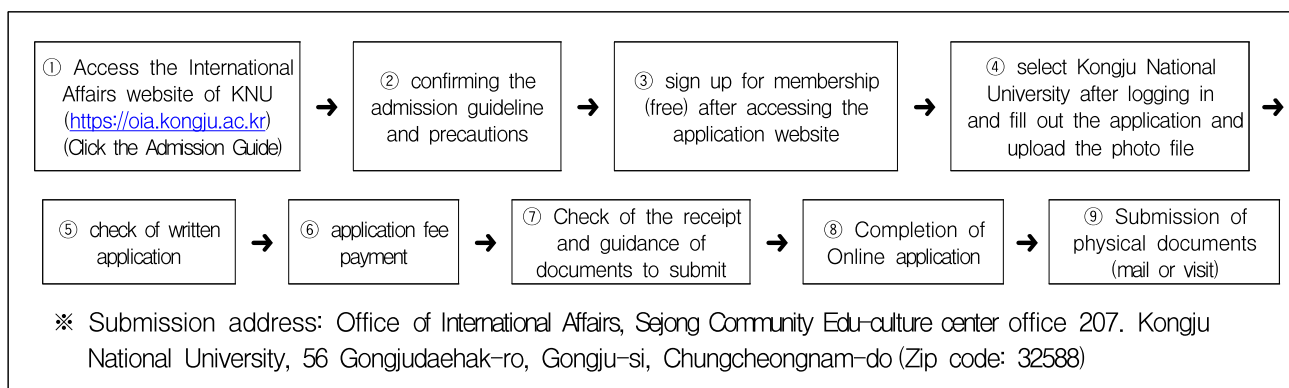
- ※ Additional bank balance certificate may be requested from the consulate or immigration office when applying for visa issuance after tuition fee payment.
- ※ A certificate of balance under applicant's name may be requested.

## 6 Method of application

### 1. Online Application

1) Apply online and submit documents by mail(or visit)

- Pre-Preparation: Internet-accessible PC, printer, and photo files(within 6 months, 3.5cm×4.5cm)
- After accessing KNU's International Affairs website(<https://oia.kongju.ac.kr>), check the admission notice and click the shortcut to the application website
  - ※ Application website: JinhakApply(<http://www.jinhakapply.com>)
- After the online application is completed, print out the application form and cover of the envelope for submission and submit it along with the documents by mail(or visit) within the deadline.



- 2) Applicants can apply to only one department. Including dual apply between campuses, multiple applications are not allowed.
- 3) The application is completed only when the payment of the fee is made, and after completion, it is not possible to modify the application degree course or the application department, so please check the details of the application before paying the application fee.
- 4) No return of the application fee paid.
- 5) As all personal information (address, e-mail, phone number, etc) and all information filled out by applicants are used as basic data for admission procedure, such as issuing acceptance letter and visa documents, accurate information must be prepared in accordance with the guidelines when applying online.
- ※ When filling out an online application, the English name must be the same as the passport name
  - ※ Applicants are responsible for any disadvantages that result in inaccurate information or failure to notify the Office of International Affairs after the change of information
  - ※ Inquiries regarding Online Application: JinhakApply(1544-7715)

### 2. Submission of physical documents after online application

- 1) Attach the cover of the envelope to the large envelope and submit the check list[Form1], application form and the other required documents.
- Deadline for submission: 2024. May. 29.(Wed) 18:00
  - How to Submit: registered mail, courier, direct visit
  - Submission address: Office of International Affairs, Sejong Community Edu-culture center office 207. Kongju National University, 56 Gongjudaehak-ro, Gongju-si, Chungcheongnam-do (Zip code: 32588)
- 2) If the documents do not arrive by submission deadline or if the documents are insufficient, applicants will be failed.

## **7** Announcement and registration of successful candidates

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### **1. Announcement of successful candidates: before 18:00 on June 28, 2024**

- Announcements on the website of International Affairs(<https://oia.kongju.ac.kr>)(not contacted individually)

### **2. Tuition payment: 2024. Scheduled in July**

- The date and method of payment will be announced on the website later
- Issuance of Certificate of Admission: Issuance after submitting all documents and paying tuition fees (sent by e-mail to successful candidates)

## **8** Applicant Notes(MUST BE AWARED)

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1. Once the application is completed, the application cannot be canceled (no refund of the application fee), and degree course and department cannot be changed.
2. Applicants are permitted to apply for just one department during application period.
3. Even the department of an education college has nothing to do with acquiring a teacher's certificate, so apply with caution.
4. For both Certificate of graduation and Academic transcript, original documents are required to submit, but in case those documents cannot be reissued, applicants can submit copy version of those documents. For copy of documents, notarization process is essential. Also, certificate of Apostille(or Consular confirmation) must be original one.
5. Submitted documents are not returned, admission records are not disclosed.
6. Announcements during the admission period shall be posted on the International Affairs website (<https://oia.kongju.ac.kr>) of Kongju National University without individual notification, and the contact information shall be accurately recorded so that the applicant can be contacted as necessary.
  - ※ If the applicant's contact information changes during the admission period, please notify the applicant information to the Office of International Affairs by e-mail ([intl\\_admission@kongju.ac.kr](mailto:intl_admission@kongju.ac.kr))
7. If the admission application form and required documents are found to be false or to have been accepted or admitted in a dishonest way, etc., or if the degree inquiry confirms that the degree is not recognized, the acceptance or admission is canceled.
8. If applicant do not register within the registration period after passing, he(she) will be canceled without any additional procedures.
9. Foreign students are required to subscribe to the national health insurance after entering the country.
10. Applicant must give up registration before the date of admission to get the full amount of tuition. If applicant apply for withdrawal after the date of admission, the tuition fee will be reduced according to the number of school days from the date of admission to the date of departure.
11. For information on class hours, methods, etc., please contact the relevant department(Refer to 18page department phone number).
12. This admission guideline is based on the contents written in Korean if there are differences in interpretation, such as English and Chinese, and other matters not specified in this guideline are handled according to the decision of this university.



## 1 Information on Dormitory

### 1) dormitory fees

(unit: won / As of Year 2024 Spring)

Campus	Dormitory	Per semester	Remarks
Gongju	Eunhaengsa (2 in 1 Rm.)	1,414,900	3 meals a day
	Hongiksa (2 in 1 Rm.)	1,414,900	
	Haeoreum House (2 in 1Rm.)	1,414,900	
	Vision House (1 in 1 Rm.)	1,915,700	
	Vision House (2 in 1 Rm.)	1,507,300	
	Dream House (2 in 1 Rm.)	1,889,700	
Yesan	Geumosa (3 in 1 Rm.)	1,404,400	2 meals a day
	Yejisa (2 in 1 Rm.)	1,652,070	
Cheonan	Yongjuhaksa (2 in 1 Rm.)	1,004,160	2 meals on weekdays only (120 meal tickets will be given)
	Challenge House (2 in 1 Rm.)	1,333,020	
	Dosolhaksa (2 in 1 Rm.)	1,445,470	

※ Dormitory expenses may vary depending on the number of opening days for each semester.

※ For more information on the inside and outside facilities of dormitories each campus, please refer to the "Dormitory Introduction" on the dormitory homepage(<http://domi.kongju.ac.kr>)

### 2) Notice of application: Additional notice after announcing successful applicants

- For more information on the period, method of application, payment of dormitory fees, etc., refer to each campus's 'Information of Entrance Application' which will be posted on the dormitory website(<http://domi.kongju.ac.kr>) notice later

### 3) Foreign students are given priority in entering dormitories

- ※ All foreign students cannot be selected if the number of foreign student applicants is higher than the number of dormitories available
- ※ A person who has not applied during the period of application for admission to a dormitory, has not submitted or omitted evidence shall not be selected.

### 4) Dormitory contact

Campus	Name of dormitory	TEL(+82-41- )	FAX(+82-41- )
Gongju	Eunhaengsa	850-0400	850-0404
	Haeoreum House		
	Hongiksa		
	Vision House		
	Dream House		
Yesan	Geumosa, Yejisa	332-5809	331-1750
Cheonan	Yongjuhaksa, Challenge House, Dosolhaksa	521-9704	562-7079



## 2 Information on Tuition & Scholarship Program

### 1) Tuition fees

(unit: won / As of Year 2024)

Classification	Registration fee	Tuition1	Tuition2	Payment amount (Registration fee + Tuition1,2)
Humanities & Social Science	179,000	396,000	1,711,000	2,286,000
Engineering	179,000	434,000	2,376,000	2,989,000
Arts	179,000	434,000	2,376,000	2,989,000
Natural Sciences	179,000	407,000	2,168,000	2,754,000
Geography	179,000	396,000	2,168,000	2,743,000

※ Geography: Dept of Geoprahy Education, Major of Geography Education are included.

※ Depart of Geography is included in 'Humanities', Applicants must check it.

### 2) Scholarship for new students (paid only for the first semester)

- Foreign 'Donghaeng' scholarship(paid by all new students)

: Scholarship payment equivalent to <enterance fee> + <tuition 1> + <50% of tuition 2>

### 3) Student enrolled Scholarship (Payment by the person concerned only)

- Research promotion scholarship(Only those with an average score of 4.0 or higher in the last semester)

- Beneficiary: one of the following persons

- ▶ Those who pass the Korean Language Proficiency Test (topik) of Level 5 or higher
- ▶ Those who published 1 or more thesis as a lead author in a domestic and overseas journal as SCI, SCIE, SSCI, SCOPUS, National Research Foundation Registration of Korea (or candidate site for Registration)

- Scholarship payment: Full tuition

- Scholarship period

- ▶ Those who passed Level 5 or higher on TOPIK: One upcoming semester from the date of acquiring the certificate
- ▶ Thesis publisher in SCI, SCIE, SSCI: Two upcoming semesters from the date of thesis publication

※ When applying for scholarships for each semester, you can apply for two semesters with the same type of journal

- ▶ Thesis publisher in SCOPUS, Registered in NRF(or candidate site for Registration)

: One upcoming semester from the date of thesis publication

※ Only two semesters will be paid for the research promotion scholarship

(If you receive a scholarship of level 5 or higher in TOPIK, only one additional semester is eligible for the Research Promotion Scholarship)

※ Students who do not have health insurance may be restricted from paying scholarships.

#### 4) Departments running the phase 4 of Brain Korea 21 (BK21) project

Department (Business group/team)	Program Purpose	Conditions and Eligibility for Scholarship Benefits
<p>Department of Urban Convergence System Engineering (Research Center on Smart City Education for Constructing Green Infrastructures)</p> <p>For inquiries: +82-(0)41 -521-9995</p>	<ul style="list-style-type: none"> <li>○ Training smart city professionals to build safe, cost-effective, sustainable, and intelligent green infrastructure ecosystems</li> <li>○ Participate in various research fields (i.e. environmental engineering, transportation and highway engineering, geotechnical engineering, structural engineering, water resources engineering, urban planning, IT, etc.)</li> <li>○ Promote local technologies and expand the acquisition of advanced technologies through the active participation in domestic and international academic conferences.</li> </ul>	<ul style="list-style-type: none"> <li>■ Eligible departments (Convergence System Engineering Major*): Civil and Environmental Engineering Department (Department of Urban Systems Engineering (Convergence major)), Urban Convergence System Engineering Department (Department of Urban Systems Engineering (Convergence Major)), Computer Engineering Department (Department of Urban Systems Engineering (Convergence Major)), Software Engineering Department (Department of Urban Systems Engineering (Convergence Major)), Energy Systems Engineering Department (Department of Urban Systems Engineering (Convergence Major))</li> <li>* Convergence System Engineering Major: A specialization in which six departments, including the Civil and Environmental Engineering Department, take part in the combined educational contents. In accordance with the relevant regulations, students who completed course works within the department affiliated with the Convergence System Engineering Major can obtain the degree granted by the department he/she originally enrolled in given that the required number of credits for graduation were met.</li> <li>ex) If the number of credits required to obtain a master's degree is 27 credits: Civil and Environmental Engineering (at least 12 credits completed) + Convergence System Engineering (15 credits or more) ⇒ the degree that will be bestowed on the candidate will be under the: Civil and Environmental Engineering Department (Department of Urban Systems Engineering (Convergence Major))</li> <li>■ Scholarship benefits of Master's/Doctoral Students: <ul style="list-style-type: none"> <li>○ 1,000,000 KRW/month for Master's students, 1,600,000 KRW/month for Doctoral students and 1,300,000 KRW/month after course work for doctoral degree.</li> <li>○ Stable research funding for outstanding research</li> </ul> </li> <li>■ Incentives for outstanding Master's/Doctoral students will be provided <ul style="list-style-type: none"> <li>○ For students who receive the best paper or best research presentation award at a domestic or international academic competitions</li> <li>○ For students who published research papers in local or international journals</li> </ul> </li> <li>■ The participation fees for attending local or international academic conferences will be covered by the scholarship <ul style="list-style-type: none"> <li>○ All expenses (i.e. airfare, hotel, and miscellaneous expenses) will be covered for the students who will participate in academic conferences</li> </ul> </li> </ul>

Department (Business group/team)	Program Purpose	Conditions and Eligibility for Scholarship Benefits
<p>Department of Future Convergence Engineering (Graduate Program for Eco-Friendly Future Automotive Technology)</p> <p>For inquiries: +82-(0)41-521-9241</p>	<ul style="list-style-type: none"> <li>○ Providing creative education in the field of materials, components, and manufacturing processes for eco-friendly future automotive technology.</li> <li>○ Providing specialized global education through the convergence of materials, components, and manufacturing processes.</li> <li>○ Improving the overall quality of research in 5 research areas of eco-friendly future automotive technology (rechargeable battery, material optimization, intelligent vehicle technology, exterior-interior compartments, and air conditioning &amp; cooling)</li> <li>○ Supporting student employment and joint research through industry-university collaboration.</li> </ul>	<ul style="list-style-type: none"> <li>■ Scholarship for graduate students participating in BK21 FOUR Project. <ul style="list-style-type: none"> <li>○ The following scholarships are provided to selected students participating in the BK21 FOUR Project in the Department of Future Convergence Engineering: <ul style="list-style-type: none"> <li>- 1,000,000 KRW/month for master's students</li> <li>- 1,600,000 KRW/month for doctoral students</li> <li>- 1,300,000 KRW/month after course work for doctoral degree</li> </ul> </li> </ul> </li> <li>■ Incentive for master's and doctoral course students who make outstanding performance. Incentive for master's and doctoral students who show extraordinary performance. <ul style="list-style-type: none"> <li>○ Additional incentives are given to students publishing SCI-level Journal papers.</li> </ul> </li> <li>■ Support for students' participation in domestic and international conferences. <ul style="list-style-type: none"> <li>○ The expense of participating in international and domestic conferences is provided to students with outperforming research results.</li> </ul> </li> <li>■ Support for participation in professional education programs and seminars. <ul style="list-style-type: none"> <li>○ The cost of participating in educational programs and seminars is subsidized.</li> </ul> </li> </ul>
<p>Department of Education &lt;Community Education Professionals&gt; Training Project Team for Future Educational Autonomy</p> <p>For inquiries: +82-(0)41-850-0836</p>	<ul style="list-style-type: none"> <li>○ Cultivate convergence community education professionals equipped with school-community-police linkage capabilities suitable for the needs of the times following the paradigm shift in future education</li> <li>○ Strengthen community-based educational competency</li> <li>○ Development and diffusion of a new research area called community-based education</li> <li>○ Strengthen community-based education and research networks</li> </ul>	<ul style="list-style-type: none"> <li>■ Scholarships and research grants for full-time graduate students <ul style="list-style-type: none"> <li>○ Monthly scholarships of 1,000,000 won for master's program, 1,600,000 won for doctoral program and 1,300,000 won after course work for doctoral degree</li> <li>○ Support for thesis publication materials</li> <li>○ Support for participation expenses when presenting at domestic and international academic conferences</li> </ul> </li> <li>■ Support for strengthening research competency <ul style="list-style-type: none"> <li>○ Educational support for strengthening research capabilities such as research methodologies</li> <li>○ Short-term overseas training support</li> </ul> </li> <li>■ Cooperation with domestic and foreign educational and research institutes <ul style="list-style-type: none"> <li>○ Support field-based research through a cooperative system with related organizations</li> <li>○ Support for government-industry-academic cooperation research</li> <li>○ Joint research with overseas universities and research institutes</li> </ul> </li> </ul>

Department (Business group/team)	Program Purpose	Conditions and Eligibility for Scholarship Benefits
Division of Advanced Materials Engineering (Graduate Program on the Advanced Materials for 4 <sup>th</sup> Industry)  For inquiries: +82-(0)41-521-9372	<ul style="list-style-type: none"> <li>○ Training of world leading experts in advanced materials for 4<sup>th</sup> industry (World Leading e-BRAIN Program)</li> <li>○ Training of specialized, creative and global workforce with expert knowledge in 4<sup>th</sup> industry and advanced materials</li> <li>○ High-end education on advanced materials for semi-conductor/display, electric automobiles and next generation devices for 4<sup>th</sup> industry</li> </ul>	<ul style="list-style-type: none"> <li>■ Scholarship: full-time graduate students enrolled in BK21 Four program <ul style="list-style-type: none"> <li>○ 1,000,000 KRW/month for Master course, 1,600,000 KRW/month for doctoral course and 1,300,000 KRW/month after course work for doctoral degree</li> <li>○ Additional scholarship for excellent journal paper</li> </ul> </li> <li>■ Financial support for domestic and overseas conferences</li> <li>■ Various special education and seminar program <ul style="list-style-type: none"> <li>○ Special education: advanced analysis equipments, artificial intelligence (AI), TRIZ, patent, paper writing, etc..</li> <li>○ Seminar program: Colloquium with international invited speakers, internal research conference</li> </ul> </li> </ul>

※ Caution: The BK21 project is only for **graduate students of professors participating in the project**, and is selected separately from graduate students who applied for participation in the project every semester

### ③ Foreign student insurance policy

#### 1) National health insurance required

- According to the government policy, foreign students residing in Korea for more than 6 months are required to subscribe to health insurance
- Warranty Period: entrance. ~ until Graduation
- Insurance Charges: Payment of insurance premiums set by the National Health Insurance Corporation every month

※ In the case of uninsured persons, there are disadvantages such as restricting the receipt of various scholarships, prohibition of visa work, and restriction of participation in international student programs

### ④ Support for foreign students

#### 1) Orientation for new foreign students

- Information on immigration services (foreign registration, stay qualification, etc.) and academic and scholarship programs, health insurance, campus tours, etc.

#### 2) Program to Support Foreign Students

- Global Lounge: Provide one-stop service for adapting to international students and operate a space dedicated to foreign students for various counseling.
- Operation of programs to support international students: Foreign student support group, Buddy program, Various cultural experience programs, etc.

## 5 Contact information of Administration & Department office

### 1) Administration in charge

Service	Department of	TEL. (+82-41-850-)	Remarks
Admission Management	International Affairs	0862	<a href="https://oia.kongju.ac.kr">https://oia.kongju.ac.kr</a> E-mail: intl_admission@kongju.ac.kr
Visa, Certificate of Admission, insurance, foreign students supports etc.	International Affairs	8054	e-mail: geographer@kongju.ac.kr
Korean language training, Foreign language programs, etc.	Center for International Education	8867~8	<a href="http://iile.kongju.ac.kr">http://iile.kongju.ac.kr</a> e-mail: kie151@kongju.ac.kr
University Register, Management(transcript), Application for classes	Administrative office of graduate	8135	<a href="http://graduate.kongju.ac.kr/graduate">http://graduate.kongju.ac.kr/graduate</a> e-mail: won101@kongju.ac.kr
Tuition management	Finance	8092	e-mail: bon402@kongju.ac.kr
Clubs, student committee management	Student Welfare	8036~7	e-mail: bon201@kongju.ac.kr
Scholarship		8048	
Managing the application procedures for leave of absence, re-enrollment, student ID card, Issuing various certificates	Student Total Service Center	8022~3	e-mail: bon102@kongju.ac.kr
Health care	Health Clinic	8830	e-mail: unihealth@kongju.ac.kr

### 2) Department offices

Campus	Dept. of	Tel (+82-41-850-)	remarks
Gongju	Korean Language and Literature	8170	<a href="https://koredu.kongju.ac.kr">https://koredu.kongju.ac.kr</a>
	Korean Language Education		
	Sino-Korean Classics	8180	<a href="https://hanmoon.kongju.ac.kr">https://hanmoon.kongju.ac.kr</a>
	Sino-Korean Education		
	English Language and Literature	8360	<a href="https://eng.kongju.ac.kr">https://eng.kongju.ac.kr</a>
	English Education	8190	<a href="https://engedu.kongju.ac.kr">https://engedu.kongju.ac.kr</a>
	Education	8195	<a href="https://education.kongju.ac.kr/">https://education.kongju.ac.kr/</a>
	History	8420	<a href="https://history.kongju.ac.kr">https://history.kongju.ac.kr</a>
	Geography Information	8425	<a href="https://geography.kongju.ac.kr">https://geography.kongju.ac.kr</a>
	Business and Administration	8430	<a href="https://business.kongju.ac.kr">https://business.kongju.ac.kr</a>
	Special Education	8210	<a href="https://spedu.kongju.ac.kr">https://spedu.kongju.ac.kr</a>
	Chinese Language and Literature	8380	<a href="https://chinese.kongju.ac.kr">https://chinese.kongju.ac.kr</a>
	Finance and International Trade	8390	<a href="https://in-trade.kongju.ac.kr">https://in-trade.kongju.ac.kr</a>
	Social Studies Education	8235	<a href="https://socialedu.kongju.ac.kr">https://socialedu.kongju.ac.kr</a>
	Social Welfare	8460	<a href="https://socialwelfare.kongju.ac.kr">https://socialwelfare.kongju.ac.kr</a>
	Electronic Commerce	8255	<a href="https://bie.kongju.ac.kr">https://bie.kongju.ac.kr</a>
	History Education	8230	<a href="https://historyedu.kongju.ac.kr">https://historyedu.kongju.ac.kr</a>
	Geography Education	8240	<a href="https://geoedu.kongju.ac.kr">https://geoedu.kongju.ac.kr</a>
	Law	8445	<a href="https://law.kongju.ac.kr">https://law.kongju.ac.kr</a>

Campus	Dept. of	Tel (+82-41-850-)	remarks
	Early Childhood Education	8960	<a href="https://child.kongju.ac.kr">https://child.kongju.ac.kr</a>
	Library and Information Science Education	8250	<a href="https://lise.kongju.ac.kr/">https://lise.kongju.ac.kr/</a>
	Mathematics	8560	<a href="https://apmath.kongju.ac.kr">https://apmath.kongju.ac.kr</a>
	Physics	8480	<a href="https://dip.kongju.ac.kr">https://dip.kongju.ac.kr</a>
	Chemistry	8490	<a href="http://chem.kongju.ac.kr">http://chem.kongju.ac.kr</a>
	Biological Sciences	8505	<a href="https://bio.kongju.ac.kr">https://bio.kongju.ac.kr</a>
	Geo-Environmental Science	8510	<a href="http://geo.kongju.ac.kr">http://geo.kongju.ac.kr</a>
	Atmospheric Science	8530	<a href="http://atmos.kongju.ac.kr">http://atmos.kongju.ac.kr</a>
	Environmental Science	8810	<a href="https://envedu.kongju.ac.kr">https://envedu.kongju.ac.kr</a>
	Cultural Heritage Conservation Science	8540	<a href="https://munbo.kongju.ac.kr">https://munbo.kongju.ac.kr</a>
	Computer Science	8820	<a href="https://comedu.kongju.ac.kr">https://comedu.kongju.ac.kr</a>
	Computer Education		
	Mathematics Education	8260	<a href="https://math.kongju.ac.kr">https://math.kongju.ac.kr</a>
	Physics Education	8270	<a href="https://physics.kongju.ac.kr">https://physics.kongju.ac.kr</a>
	Biology Education	8290	<a href="https://bioedu.kongju.ac.kr">https://bioedu.kongju.ac.kr</a>
	Earth Science Education	8295	<a href="https://earth.kongju.ac.kr">https://earth.kongju.ac.kr</a>
	Nursing Science	0300	<a href="https://nurse.kongju.ac.kr">https://nurse.kongju.ac.kr</a>
	Health Administration	0320	<a href="http://www.dhm.or.kr">http://www.dhm.or.kr</a>
	Emergency Medical Service	0330	<a href="http://emt.kongju.ac.kr">http://emt.kongju.ac.kr</a>
	Medical Information	0340	<a href="http://www.dmrhim.com">http://www.dmrhim.com</a>
	Fashion Design & Merchandising	8301	<a href="http://fashion.kongju.ac.kr">http://fashion.kongju.ac.kr</a>
	Game Design	0350	<a href="http://game.kongju.ac.kr">http://game.kongju.ac.kr</a>
	Physical Training	8330	<a href="https://physical.kongju.ac.kr">https://physical.kongju.ac.kr</a>
	Physical Education		
	Music Education	8320	<a href="https://music.kongju.ac.kr">https://music.kongju.ac.kr</a>
	Fine Arts	8310	<a href="http://artedu.kongju.ac.kr">http://artedu.kongju.ac.kr</a>
	Crafts Design	0360	<a href="http://f-design.kongju.ac.kr">http://f-design.kongju.ac.kr</a>
	Ceramic Integrated Design	0370	<a href="https://ceramicdesign.kongju.ac.kr/ZG0250/index.do">https://ceramicdesign.kongju.ac.kr/ZG0250/index.do</a>
	Cartoon and Animation	0390	<a href="https://mongchi2020.cafe24.com/">https://mongchi2020.cafe24.com/</a>
	Media Image Art and Technology	0561	<a href="http://www.knuvis.com">http://www.knuvis.com</a>
	Oriental Science	8133	<a href="http://www.doos.or.kr">http://www.doos.or.kr</a>
	Tourism Management	8670	<a href="https://tourism.kongju.ac.kr">https://tourism.kongju.ac.kr</a>
	International Study and Global Policy	0810	<a href="http://dis.kongju.ac.kr">http://dis.kongju.ac.kr</a>
	Integrative Medical Tourism Design	8670	<a href="https://tourism.kongju.ac.kr">https://tourism.kongju.ac.kr</a>
	International Tourism & Korean-English Interpretation and Translation Convergence	8970	<a href="https://tourismenglish.kongju.ac.kr">https://tourismenglish.kongju.ac.kr</a>
	Convergence Science	8560	<a href="https://apmath.kongju.ac.kr">https://apmath.kongju.ac.kr</a>
	Physics Education	8270	<a href="https://physics.kongju.ac.kr">https://physics.kongju.ac.kr</a>

Campus	Dept. of	Tel (+82-41-330-)	remarks
Yesan	Community Development	1380	<a href="http://rd.kongju.ac.kr">http://rd.kongju.ac.kr</a>
	Real Estate	1400	<a href="http://realestate.kongju.ac.kr">http://realestate.kongju.ac.kr</a>
	Landscape Architecture	1440	<a href="http://la.kongju.ac.kr">http://la.kongju.ac.kr</a>
	Plant Resources	1200	<a href="http://pr.kongju.ac.kr">http://pr.kongju.ac.kr</a>
	Animal Resources Science	1240	<a href="http://ars.kongju.ac.kr">http://ars.kongju.ac.kr</a>
	Horticulture	1220	<a href="http://hort.kongju.ac.kr">http://hort.kongju.ac.kr</a>
	Forest Science	1300	<a href="http://forest.kongju.ac.kr">http://forest.kongju.ac.kr</a>
	Food and Nutrition	1460	<a href="http://fan.kongju.ac.kr">http://fan.kongju.ac.kr</a>
	Companion and Laboratory Animal Science	1520	<a href="http://clas.kongju.ac.kr">http://clas.kongju.ac.kr</a>
	Food Service Management & Nutrition	1500	<a href="http://fsmn.kongju.ac.kr">http://fsmn.kongju.ac.kr</a>
	Food Science and Technology	1480	<a href="http://food.kongju.ac.kr">http://food.kongju.ac.kr</a>
	Agricultural Engineering	1280	<a href="http://bme.kongju.ac.kr">http://bme.kongju.ac.kr</a>
	Integrated Life Science and Technology	1460	<a href="http://fan.kongju.ac.kr">http://fan.kongju.ac.kr</a>
	Agricultural Life Science Biosystem program	1200	<a href="http://pr.kongju.ac.kr">http://pr.kongju.ac.kr</a>

Campus	Dept. of	Tel (+82-41-521-)	remarks
Cheonan	Information and Communication Engineering	9193~4	<a href="https://ict.kongju.ac.kr">https://ict.kongju.ac.kr</a>
	Mechanical Engineering	9241	<a href="http://mech.kongju.ac.kr">http://mech.kongju.ac.kr</a>
	Civil and Environmental Engineering	9299	<a href="http://cee.kongju.ac.kr">http://cee.kongju.ac.kr</a>
	Urban Convergence System Engineering	9298	<a href="http://use.kongju.ac.kr">http://use.kongju.ac.kr</a>
	Chemical Engineering	9352	<a href="https://cheme.kongju.ac.kr">https://cheme.kongju.ac.kr</a>
	Advanced Material Engineering	9371~3	<a href="http://ame.kongju.ac.kr">http://ame.kongju.ac.kr</a>
	Architecture	9328	<a href="http://archi.kongju.ac.kr">http://archi.kongju.ac.kr</a>
	Architecture Engineering	9327	<a href="http://archeng.kongju.ac.kr">http://archeng.kongju.ac.kr</a>
	Computer Engineering	9217	<a href="http://cse.kongju.ac.kr">http://cse.kongju.ac.kr</a>
	Computer Software	9216	
	Electrical, Electronic and Control Engineering	9145	<a href="https://eece.kongju.ac.kr">https://eece.kongju.ac.kr</a>
	Environmental Engineering	9420	<a href="https://evr.kongju.ac.kr">https://evr.kongju.ac.kr</a>
	Industrial System Engineering	9430	<a href="http://ie.kongju.ac.kr">http://ie.kongju.ac.kr</a>
	Optical Engineering	9440	<a href="http://optical.kongju.ac.kr">http://optical.kongju.ac.kr</a>
	Artificial Intelligence	9770	<a href="https://ai.kongju.ac.kr">https://ai.kongju.ac.kr</a>
	Energy Systems Engineering	9327	<a href="http://archeng.kongju.ac.kr">http://archeng.kongju.ac.kr</a>
	Future Convergence Engineering	9241	<a href="http://fm.kongju.ac.kr">http://fm.kongju.ac.kr</a>
	Optical Engineering and Metal Mold	9245	<a href="https://metalmold.kongju.ac.kr">https://metalmold.kongju.ac.kr</a>



[Form 1]

## Check list for Required documents

\*Please check requirements thoroughly and complete the form.

\*After you complete the form, print it out and send us this form with other airmail requirements.

Name				Birth Date (YYYY-MM-DD)	
Nationality				Registration Number (수험번호)	
Course	Undergraduate <input type="checkbox"/>	Master's <input type="checkbox"/>	Doctorate <input type="checkbox"/>	Department	

Type	Documents	Original	Copied	Notarized	Apostilled or Korean Consulate certified	Check	
						Prepared	Not Prepared
Required for everyone	1. Application Form Photo(3.5cm*4.5cm, white background)	one					
	2. Research Plan and Self Introduction (For Graduate course applicants)	one					
	3. Language Proficiency Test Report (TOPIK, TOEFLib, IELTS, TEPS)  Valid date of Language test report should be within expiry date and the report must be issued by official institute(NIIED, ETS, British council, etc)		one				
	4. Certificates of graduation & Transcript  (if applying for Undergraduate course: Certificate of highschool graduation and transcript) (if applying for Master course: Bachelor's degree and transcript) (if applying for Doctorate course: Master's degree and transcript)  For applicants who graduated from an university in South Korea, both Apostilled and Consulate certified processes are not received.	Each documents for Original or Copied version.			Original one		
	5. Certificate of Family Relation (English Translated & Notarized)  In this document, information of applicant's mother and father should be all included. In case one of your parents(mother or father) is omitted, the document can not be accepted.	one		one			
	6. Applicant's passport		one				
	7. Affidavit of Financial Support and Certificate of bank balance: more than KRW 1600만원 / 13,000 USD  For applicants who completed Korean Language course in KNU institute of international language: more than KRW 800만원 / 6,500 USD In case financial sponsor is an applicant himself/herself, please write 'self' in the form5.	one					
	8. Long-term residents in Korea: Residence Card(Alien Registration Card)		one				
Relevant applicants							

\*All Applicants should submit all required documents listed above and checklist to KNU international office.

Applicants staying abroad: via airmail

Applicants staying in Korea: Express domestic mail service(우체국) or visit KNU

**\*If you want to submit soft copy version of graduation certificate and transcript, notarization is essential and prepare Apostille or Consular confirmation. Certificate of Apostille or Consular confirmation must be original one.**

\*All Copied documents should be clear to read(high-resolution copy).

\* If your documents are illegible, KNU Int'l office may ask for additional documents.

### Address

Office of International Affairs, Sejong Community Edu-Culture Center 207 Kongju National University, 56  
Gongjudaehak-ro, Gongju-si, Chungcheongnam-do (Zip Code: 32588)

[Form 2]

## 2024 Fall Semester Graduate School

### Application for Admission(Freshmen)

(2024학년도 후기 대학원 외국인 신입생 입학지원서)

PHOTO  
HERE  
(3.5×4.5cm)

※ Please type or write clearly in Korean or in English (한글이나 영어로 명확하게 작성하세요)

1. Degree Program Applied for (지원 과정): ( ) Master's(석사) ( ) Doctorate(박사)

2. Department Applied for (지원 학과): \_\_\_\_\_

3. Name (성명) ※ Name on your passport (여권상의 이름)

■ Korean(한글): \_\_\_\_\_

Last(성)

First(이름)

■ English(영문): \_\_\_\_\_

Last(성)

First(이름)

■ Chinese(한자): \_\_\_\_\_

4. Date of Birth(생년월일): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Year(년)

Month(월)

Day(일)

5. Foreign Registration No.(외국인 등록번호): \_\_\_\_\_ - \_\_\_\_\_

※ Those who have been given Alien Registration Number in Korea must enter the number  
(외국인등록을 한 적이 있는 지원자는 반드시 기재)

6. Birthplace(출생지): \_\_\_\_\_

7. Citizenship(국적): \_\_\_\_\_

8. Home Address(본국 주소): \_\_\_\_\_

9. Sex(성별): ( ) Male(남) ( ) Female(여)

10. Passport No.(여권번호): \_\_\_\_\_

11. Mailing Address(우편물 수령 주소)

※ If the mailing address is in Korea, please write in Korean and if it is abroad, please write in English  
(국내 주소인 경우 한국어로 작성, 해외 주소인 경우 영어로 작성)

12. Contact Information(연락처)

■ Phone(전화): \_\_\_\_\_ ■ Mobile Phone(핸드폰): \_\_\_\_\_

■ E-mail : \_\_\_\_\_

※ E-mail address is the main way to contact you, so please write your e-mail address clearly  
(주요 연락 수단이므로 수신 가능한 이메일을 정확히 기재)

13. Current Residence(현재 거주지)

( ) Korea(한국) ※ Visa Status(체류자격): \_\_\_\_\_

( ) Overseas(해외) ※ Country(체류국): \_\_\_\_\_

#### 14. Proficiency in Korean or English Language (한국어 또는 영어 구사능력)

- TOPIK(한국어능력시험) 3급 이상 / Above TOPIK LEVEL 3 ( )
- TOEFL(PBT 530점 이상, CBT 197점 이상, IBT 71점 이상)/ Above 530 on the TOEFL PBT, 197 on the CBT, 71 on the iBT ( )
- IELTS 5.5 이상 / Above 5.5 on IELTS ( )
- TOEIC 700 이상 ( )
- CEFR B2 이상 / Above B2 on CEFR ( )
- NEW TEPS 326점 이상 ( ) / Above 326 on NEW TEPS ( )
- 국내 대학 부설 한국어교육기관의 한국어과정 3급 이상 ( ) / completed a regular Korean language course of level 3 or higher at a Korean language education institute affiliated with a Korean university in Korea ( )
- 법무부 사회통합프로그램 3단계 이상 이수/ completed Korea Immigration & integration program level 3 or higher ( )
- 세종학당 한국어 과정 중급1 이상 수료 ( ) / completed Intermediate1 or higher at King Sejong Institute's Korean language program (Sejong hakdang) ( )
- 영어 모국어(미국, 영국, 호주, 캐나다, 아일랜드, 뉴질랜드, 남아프리카공화국 국적 소지자) ( ) / English mother tongue or official language of the country is English

#### 15. Academic Information(학력사항)

Bachelor's Degree(학사 과정) or Master's Degree(석사 과정)

- Name of Institution(학교명): \_\_\_\_\_
- Department(학과): \_\_\_\_\_
- Degree Granted or Expected(학위): \_\_\_\_\_
- Period Attended(재학기간): from \_\_\_\_\_(yyyy/mm/dd) to \_\_\_\_\_(yyyy/mm/dd)
- Address of Institution(학교주소): \_\_\_\_\_
- Web site(홈페이지): \_\_\_\_\_
- Phone(전화): \_\_\_\_\_
- E-mail(이메일): \_\_\_\_\_
- Fax(팩스): \_\_\_\_\_

I certify that the information provided in this application is true and complete to the best of my knowledge, and I understand that any inaccuracy and falsification may affect my admission including its cancellation after enrollment.

(상기 내용은 사실과 다름이 없으며 만약 허위로 판명되었을 때는 입학 허가가 취소되는 것에 대하여 이의가 없음을 확인합니다.)

Application Date(원서 접수일): 20 . . .

Applicant's Signature(지원자 서명) \_\_\_\_\_

Agree to provide personal information and process unique information (✓ in the corresponding column)

개인정보 제공 및 고유식별정보 처리 동의(해당란에 ✓표)

개인정보보호법 제15조(개인정보의 수집·이용)	개인정보보호법 제24조(고유식별정보의 처리제한)
Consented(동의) <input type="checkbox"/> / Unconsented(미동의) <input type="checkbox"/>	Consented(동의) <input type="checkbox"/> / Unconsented(미동의) <input type="checkbox"/>
개인정보의 수집·이용 목적 ⇨ 공주대학교 대학원 입학전형업무 등 수집하려는 개인정보의 항목 ⇨ 성명, 주민등록번호, 주소, 연락처(핸드폰) 등 개인정보의 보유 및 이용기간 ⇨ 입학전형기간 동안	

Registration No. 수험번호	※	Signature 접수자인	
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Research Plan  
(연구계획서)

- Degree applying for(지원과정):
- Department applying for(지원학과):
- Name(in full)(성명):

20    Year(년)    Month(월)    Day(일)

Applicant’s Name(지원자 성명):

(Signature)((서명 또는 날인)

\* You must write down in Korean or English(반드시 한글 또는 영어로 작성하여야 함)

Self Introduction  
(자기소개서)

- Degree applying for(지원과정):
- Department applying for(지원학과):
- Name(in full)(성명):

20    Year(년)    Month(월)    Day(일)

Applicant's Name(지원자 성명):

(Signature)((서명 또는 날인)

\* You must write down in Korean or English(반드시 한글 또는 영어로 작성하여야 함)

## Affidavit of Financial Support (유학경비 부담 서약서)

o Applicant(지원자)

Name(성명)		Sex (성별)	
Date of Birth (생년월일)		Nationality (국적)	
Program (지원과정)	<div style="display: flex; justify-content: space-around;"> <div>학부 Undergraduate <input type="checkbox"/></div> <div>석사 Master's <input type="checkbox"/></div> <div>박사 Doctorate <input type="checkbox"/></div> </div>	Applying Department (지원 학과)	

o Please write the name of the sponsor to provide all the funds during applicant's studies

\* 귀하의 유학경비를 부담할 개인이나 기관명을 쓰시오

– Name of Guarantor(보증인의 이름):

– Relationship with the Applicant(관계)

※해당하는 곳에 체크하세요 ※Check a relationship for your financial support

본인 (Self) <input type="checkbox"/>	아버지 (Father) <input type="checkbox"/>	어머니 (Mother) <input type="checkbox"/>	형제 또는 자매 (Brothers or Sisters) <input type="checkbox"/>	지도교수 (Academic Advisor) <input type="checkbox"/>
--	---	---	---	--

– Occupation(직업):

– Address(주소):

– Phone Number(전화번호):

I hereby sponsor the above applicant all the funds including tuition & fees, living expenses, medical insurance and other miscellaneous expenses during his/her studies.

\* 본인은 상기 지원자의 유학기간 중 일체의 경비 부담을 보증합니다.

※ 보증인은 예금잔고증명서를 제출하여야 하며, 지원자의 비자발급 필요서류로 보증인의 예금잔고증명서를 추가로 요구할 수 있음

20   Year(년)   Month(월)   Date(일)

Guarantor's Name(보증인 성명):

(Signature)(서명 또는 날인)

국립공주대학교총장 귀하

# 국립공주대학교 찾아오시는 길



## 공주캠퍼스

### 기차

- **KTX** 광명역 - 공주역(50분 정도)
- **SRT** 수서역 - 공주역(50분 정도)

### 고속버스

- 서울 고속버스터미널 → 공주터미널(약 1시간 30분 소요)
- 서울 남부터미널 → 공주터미널(약 1시간 30분 소요)

### 시외버스

- 대전 유성터미널 → 공주터미널(약 30분 소요)
- 대전 ↔ 공주캠퍼스(통학버스 운행)

## 천안캠퍼스

### 기차

- 서울역 → 천안역(약 1시간 소요)  
※ 천안역에서 100번, 110번 버스 승차 후  
천안공과대학 앞 하차(25분 소요)

### 수도권 지하철 ①호선

- 신도림역 → 두정역(약 1시간 38분 소요(일반전철))
- 수원역 → 두정역(약 54분 소요(일반전철))  
※ 급행 전철 이용시 소요시간 단축,  
자세한 시간표는 코레일 홈페이지 참조바람
- 두정역 ↔ 천안캠퍼스  
(셔틀버스 또는 120번, 140번 버스 승차(10분 소요))

### 고속버스

- 서울 고속버스터미널 → 천안터미널(약 1시간 소요)

### 시외버스

- 서울 남부시외버스터미널 → 천안터미널(약 1시간 소요)
- 서울 동부시외버스터미널 → 천안터미널(약 1시간 소요)  
※ 자세한 시간표는 천안시청 홈페이지 참조

## 예산캠퍼스

### 기차

- 서울역 → 예산역(약 2시간 소요)

### 수도권 지하철 ①호선

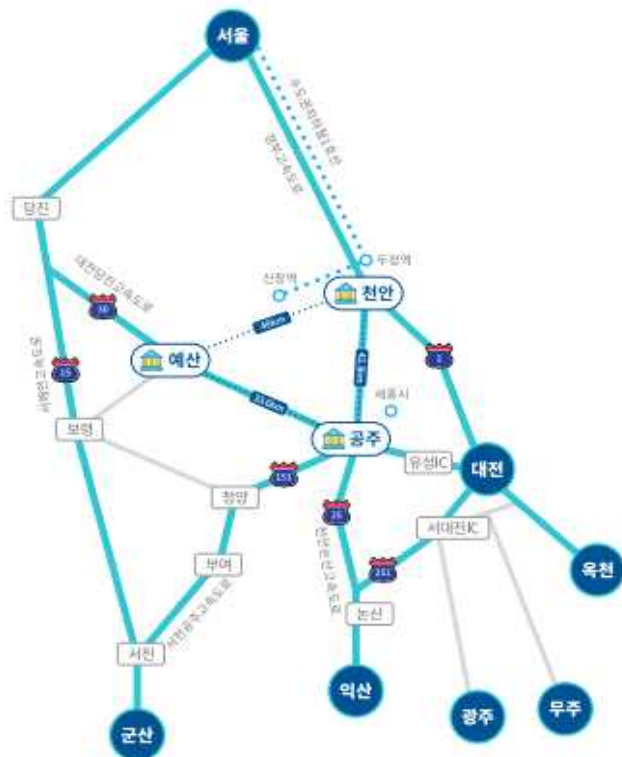
- 신도림역 → 신창역(약 1시간 59분 소요(일반전철))
- 수원역 → 신창역(약 1시간 15분 소요(일반전철))  
※ 급행 전철 이용시 소요시간 단축,  
자세한 시간표는 코레일 홈페이지 참조바람
- 신창역 ↔ 예산캠퍼스  
(셔틀버스 이용(15분 소요), 오전/오후 1회씩 운행)

### 고속버스

- 서울 남부터미널 → 예산터미널(약 2시간 소요)

### 시외버스

- 공주터미널 → 예산터미널(약 1시간 소요)



## 소요 거리

서울 ↔ 천안	69km
서울 ↔ 공주	125.9km
서울 ↔ 예산	119km
천안 ↔ 공주	42.3km
천안 ↔ 예산	48km
예산 ↔ 공주	33.6km



KONGJU NATIONAL UNIVERSITY

Kongju  
National  
University

국립 공주대학교에서  
여러분의 꿈과 비전이 실현되기를 기원합니다.

Office of International Affairs, Sejong Community Edu-culture center office 207, Kongju  
National University, 56 Gongjudaehak-ro, Gongju-si, Chungcheongnam-do  
(Zip Code: 32588)

Tel: +82-41-850-0862

Email: [intl\\_admission@kongju.ac.kr](mailto:intl_admission@kongju.ac.kr)

Fax: +82-41-850-8158

※ Some of the contents included in this guideline may change, so please make sure to visit the  
international affairs website (<https://oia.kongju.ac.kr>) before the final application